

**City of Hayward
Citizens Advisory Commission**

**Regular Meeting
Hayward City Hall - 2nd Floor, Room 2-A
777 B Street, Hayward, California
Wednesday, July 21, 2004
6:30pm**

Agenda

- I. Call to Order
- II. Attendance
- III. Welcome of Guests
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of June 23, 2004 Citizen Advisory Commission (CAC) Meeting Summary Notes
- VI. Introduction of Newly Appointed Commissioner Hilda Harris
- VII. Appointment of Commission Mentor to Newly-Appointed Commissioner
- VIII. Revision of CAC By-Laws to Reflect Change in Regular Meeting Schedule
- IX. Review of FY 2005-06 CDBG Funding Process Schedule
- X. Revised Application Review Committee (ARC) Appointment Process Guidelines
- XI. Staff Report (Non-action Items)
 - A. CDBG Financial Summary
 - B. Funded Agency Updates
 - 1. Construction Projects
 - 2. Public Services Projects
 - C. CDBG-Related Announcements / Advisories
- XII. September CDBG Tour Discussion

XIII. Completion of FY 2004-05 Liaison Assignments / Report Schedule

XIV. Commissioner Liaison Reports

A. Commissioner Chan:	ECHO Housing
B. Commissioner Reliford:	Eden I&R
C. Commissioner Schaufler:	913 B Street Acquisition

XV. Future Agenda Items

XVI. Commissioner's General Announcements (Non-Action Items)

XVII. Adjournment

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



CITY OF HAYWARD
Citizens Advisory Commission
Summary Notes
June 23, 2004

Regular Meeting

I. Call to Order: Vice-Chairperson Mendall called the meeting to order at 6:35 p.m.

II. Attendance: Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2004 through May 2005.

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
April Chan	X	1	5	9	5
Launa M. Craig	X	1	3	12	3
Ramona Flores	X	1	6	9	6
Robert Imazumi *	O	O	1	14	1
Sylvia Jackson	X	1	8	7	8
Tina Jackson-Walda	X	1	3	12	3
Rodney Loche	X	1	4	10	4
Dianne McDermott	X	1	5	10	5
Al Mendall	X	1	3	12	3
Martin Nnam	X	1	1	14	1
Glorious K. Pulliam	X	1	2	13	2
Beverly Reliford	X	1	3	11	3
Diana Schaufler	X	1	1	14	1
Bonnie Thieman	X	1	6	9	6

* *Chairperson*

Staff in Attendance: Ann Bauman, Neighborhood and Economic Development Manager
David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist
Dana Bailey, Community Programs Specialist

III. Welcome of Guests: Guest of the Commissioners were introduced.

IV. Public Comments: There were no public comments.

V. Approval of May 26, 2004 Summary Notes: Commissioner Craig made a motion to approve the May 26, 2004 Summary Notes. The motion was seconded by Commissioner Jackson-Walda and approved unanimously.

VI. FY 2004-05 Liaison Assignments / Report Schedule: The FY 2004-05 Liaison Selection Chart was distributed and Commissioners were asked to select agencies and schedule their reports. Commissioners Schauffler, Chan, and Reliford selected agencies and volunteered to report in July 2004. The remainder of the liaison assignments and report schedules were postponed until the July CAC meeting.

VII. Election of the FY 2004-05 CAC Officers: Commissioner Mendall read the slate of proposed officers for FY 2004-05 that was selected by the Nominating Committee:

Chairperson: Commissioner Mendall
Vice Chair: Commissioner Jackson-Walda
Parliamentarian: Commissioner Imazumi

Commissioner McDermott made a motion to approve the proposed slate of officers. Her motion was seconded by Commissioner Schauffler, and the motion passed unanimously.

VIII. Future Agenda Items:

- Completion of the FY 2004-05 Liaison Assignments / Report Schedule
- Mentoring Newly Appointed Commissioners
- Approval of Revised Application Review Committee (ARC) Appointment Process Guidelines
- Overview of Brown Act and Conflict of Interest Law (September)
- Monthly Staff Report re: CDBG Funded Projects

IX. Commissioner Announcements: There were no announcements.

X. Adjournment: The meeting adjourned at 7:00 p.m. and dinner was served.